

Libraries Fees and Charges

<http://www.torbay.gov.uk/libraries/>

| Chargeable Activities | | £ Charges 2018/19 Inc VAT | £ Proposed 2019/20 Inc VAT |
|--|---|------------------------------------|-------------------------------------|
| Adults: Overdue Books & Audio Books per item per day | To a maximum charge of £4.00 | 0.20 | 0.20 |
| Over 65's: Overdue Books per item per day | To a maximum charge of £2.00 | 0.15 | 0.15 |
| Over 65's: Overdue Audio Books per item per day | To a maximum charge of £2.00 | 0.15 | 0.15 |
| 16/17 years: Overdue Books per item per day | To a maximum charge of £1.08 | 0.06 | 0.06 |
| 16/17 years: Overdue Audio Books per item per day | To a maximum charge of £1.08 | 0.06 | 0.06 |
| Charge for final reminder letter | | 1.00 | 1.00 |
| Hire of music CD's per week | To a maximum charge of £2.88 | 0.50 | 0.50 |
| Hire of language courses per 3 weeks | | 1.00 | 1.00 |
| Language course: Overdue charges Per day | To a maximum of £3.60 | 0.20 | 0.20 |
| Hire of DVD | | | |
| Yellow Band: Per week | | 2.60 | 2.60 |
| Yellow Band: Overdue charge per day | To a maximum of £6.00 | 0.50 | 0.50 |
| Blue Band: Per week | | 2.00 | 2.00 |
| Blue Band: Overdue charge per day | To a maximum of £4.80 | 0.40 | 0.40 |
| White Band: One week only | | FOC | FOC |
| White Band: Overdue charge per day | To a maximum of £2.40 | 0.20 | 0.20 |
| Music Sets & Playsets | (Joint arrangement with Devon & Plymouth libraries) | Postage fees to be levied | Postage fees to be levied |
| Use of Library Computers | | | |
| Members - First Hr | | FOC | FOC |
| Members - Extra time (per half hour) | | 1.00 | 1.00 |
| Non-members (per half hour) | | 1.00 | 1.00 |

| Use of Fax machine | | | |
|---|-------------------|------|------|
| Transmission within UK - First page | | 1.00 | 1.00 |
| Transmission within UK - Subsequent pages (each) | | 0.75 | 0.75 |
| Transmission outside UK - First Page | | 2.00 | 2.00 |
| Transmission outside UK - Subsequent pages (each) | | 1.00 | 1.00 |
| Printed Receipts (per page) | | 0.50 | 0.50 |
| Photocopies & Printouts | | | |
| A4 Black & White per copy | | 0.10 | 0.10 |
| A3 Black & White per copy | | 0.20 | 0.20 |
| A4 Colour per copy | (where available) | 0.50 | 0.50 |
| A3 Colour per copy | (where available) | 0.75 | 0.75 |

| Reproduction | | £ Charges 2018/19 Inc VAT | £ Proposed 2019/20 Inc VAT |
|---|---|--|---|
| A4 Laser Copies | | 1.50 | 1.50 |
| A3 Laser Copies | | 3.00 | 3.00 |
| A4 Laminated Copies | | 3.00 | 3.00 |
| A3 Laminated Copies | | 4.50 | 4.50 |
| A4 Photocopies (up to 4 copies) | (In connection with Local Studies/ref research) | 2.00 | 2.00 |
| A3 Photocopies (up to 4 copies) | (In connection with Local Studies/ref research) | 3.00 | 3.00 |
| Digital Scans (Staff Scanning & emailing of image) | | 5.00 | 5.00 |
| Digital Scans (Staff scanning image & download to CD/DVD) | | 6.00 | 6.00 |
| Digital Copies for slide shows: Per image | | 5.00 | 5.00 |

| Royalty Fees & Charges | | £ Charges 2018/19 Inc VAT | £ Proposed 2019/20 Inc VAT |
|---|--|--|---|
| Illustration in book | | 17.40 | 17.40 |
| Small reproductions | (e.g. Postcards, greeting cards, book jackets) | 49.20 | 49.20 |
| Large reproductions | (e.g. Posters, Prints, advertisements) | 92.40 | 92.40 |
| Photographic blow-ups | (For interior decoration) | 62.40 | 62.40 |
| Television, Video, Film strips, Slides | | 62.40 | 62.40 |
| Digitised images for use CD-ROMS, networks & the internet | | 62.40 | 62.40 |

The above fees are for the UK rights for a single use of one black and white image or for a regional broadcast. For colour reproduction the above fee is doubled. World rights, national broadcasts: above fee to be doubled again. Repeat showings, new additions, above to be halved. Requests for reproduction rights should be made in writing to the Head of Libraries, Torquay Library, Lymington Road, Torquay, TQ1 3DT (who will have discretion in exercising these charges).

| Reservation charges | | £ Charges 2018/19 Inc VAT | £ Proposed 2019/20 Inc VAT |
|---|--|--|---|
| Adult: Items in stock or on order in Torbay | | 0.60 | 0.60 |
| Child: Items in stock or on order in Torbay | | FOC | FOC |
| Adult: Items ordered from other authorities | | Full cost | Full cost |
| Child: Items ordered from other authorities | | N/A | N/A |
| Renewal | | 2.20 | 2.20 |